

<b>School/ Setting</b>	St Wilfrid's CE Primary School	<b>Date of Assessment</b>	13/05/2020
<b>Assessment Completed By</b>	Sarah Brereton		

### Staying COVID Secure – Our Commitment

- ✓ We recognise the risk posed by Coronavirus (COVID-19) to our staff, pupils and their families. Control measures to minimise the risk of infection and the transmission of the virus are provided in this Risk Assessment.
- ✓ We will ensure, as far as is reasonably practicable, the Health, Safety and Wellbeing of our staff and pupils.
- ✓ We will share this Risk Assessment and its findings with employees and consult on its contents.
- ✓ We will continue to comply with all relevant Health and Safety Legislation.

### Our Employees

Ref	Control Measure	Yes	No	N/A	Actions Taken Details / Further Information
01	All <a href="#">Clinically Extremely Vulnerable</a> employees are required to self-isolate and must not attend school/ setting. Where possible they are required to work from home.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Clinically Extremely Vulnerable directed to remain at home – and have remained away from school environment since pre-lockdown. Employees judged to be vulnerable based on given government criteria also advised to remain away from school. No timed expectations on staff members returning. Reasonable expectations placed on staff working from home. Low risk due to measures.
02	All employees who live with a person who is Clinically Extremely Vulnerable must also not attend school/ setting and where possible work from home.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Employees who live with CEV individuals advised not to attend work. If they choose to attend, measures taken to limit contact with other staff members/ pupils – alternative job roles offered to maintain limits. Low-mid risk due to measures.
03	All employees, themselves or persons within their household have COVID-19 symptoms, should not attend school/ setting.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Symptom monitoring in place. Temps taken on entry. Employees with reported symptoms remain away from school for fortnight/ relevant period/ until tested. Cautious approach taken – where employee/ family member feels unwell with non-COVID related symptoms, employees stay at home until well. Mid risk due to measures – but cases could go unsuspected/ unknown if symptoms don't present/ present slowly.

<b>04</b>	We regularly contact / keep in touch with colleagues who are self- isolating/ working from home and monitor / support both their Physical and Mental Health & Wellbeing	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Distance contact maintained – including chat groups, Zoom meetings, phone calls. Reasonable levels of work set for home working to maintain balance. Low-mid risk due to measures.
<b>05</b>	We provide suitable information and equipment to work at home safely and effectively including those staff who require additional aids and adaptations.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Laptops provided. Reasonable workload. Low risk due to measures.

### Our Pupils

Ref	Control Measure	Yes	No	N/A	Actions Taken Details / Further Information
<b>06</b>	All <u>Clinically Extremely Vulnerable</u> pupils are required to self-isolate and must not attend school/ setting.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	CEV pupils will not attend school setting – and have not during lockdown period. Support offered to these families/ children remotely – telephone calls, work supplied, food parcels supplied. Low risk due to measures.
<b>07</b>	All pupils who live with a person who is Clinically Extremely Vulnerable must also not attend school/ setting.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Children of CEV family members will not attend school when offer is extended/ have not been attending during lockdown period. Support offered as point 6. Low risk due to measures.
<b>08</b>	All pupils, or persons within their household that have COVID 19 symptoms should not attend school/ setting. If a family member has symptoms, the child will self-isolate for 14 days from onset, or until symptoms are gone thereafter.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Temperatures checked on entry. Hygiene measured maintained throughout time on entry/ on site. Explicit instructions and guidance provided to families prior to extending offer. Daily discussions with families of children in school to ensure well-being. Social distancing measures maintained in school where possible (see 16/17) Mid risk due to measures – but cases could go unsuspected/ unknown if symptoms don't present/ present slowly.
<b>09</b>	We provide on-line/distance learning for all pupils who are not in school/ setting.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Regular contact with all pupils. Regular work packs provided for children. EYFS pupils provided with Tapestry updates daily. Low risk of COVID transmission due to measures, yet greater risk to educational progress.
<b>10</b>	All pupils in school/ setting are required to be in cohort of no more than; 1:13 EYFS, 1:15 Primary, led by one Teacher (or Teaching Assistant working under the direction of a teacher).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Ratios adhered too. School adopting maximum ratio of 10 children to 1 adult, due to special limitations in classrooms. Classrooms to be laid out to 2mx2m dimensions. Larger numbers of children returning to be split amongst classrooms to maintain ratios Mid-high risk as children unlikely to be able to maintain social distancing measures, particularly in early years.

**Our School**

<b>Capacity, Access and Egress</b>					
<b>Ref</b>	<b>Control Measure</b>	<b>Yes</b>	<b>No</b>	<b>N/A</b>	<b>Actions Taken Details / Further Information</b>
11	Designated Entrance and Exit Points to the Building (for each cohort of pupils where possible).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Year 6 entry point – classroom external door Year 1 entry point – lower school entrance/ year 4 door Nursery – nursery door Reception – reception door Key worker children – Y2-Y5 - to continue entry/exit via main reception <b>NO EXITS OR ENTRIES VIA MAIN SCHOOL RECEPTION</b> <b>PARENTS/ FAMILIES WHO ARE LATE/ MISS ALLOCATED SLOT WILL NOT BE ABLE TO DROP CHILDREN OFF FOR THAT DAY – INFORMATION MADE EXPLICIT TO PARENTS PRIOR TO READMITTING PUPILS</b> Routes to doorways within classrooms cleared mid-high risk due to cooperation
12	Increased number of Entrance and Exit Points to the Building (external class room doors should be used where possible).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	See above
13	Develop, share and display drop off/ collection protocols e.g. one way system and one parent/carer only to drop off/ collect child.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Guidance to be shared prior to extending offer Clear signposting to be in place Taping used to mark areas Mid-high risk due to cooperation
14	Restrictions on access to school/setting by third parties (parents, members of the public, visitors etc).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	See above
15	Stagger drop off and collection times, lunch and break times for each cohort/group.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Clear timetable to be in place – shared with parents Supervision of outdoor space by designated individuals Mid-high risk due to cooperation
<b>Physical / Social Distancing in the Building</b>					
<b>Ref</b>	<b>Control Measure</b>	<b>Yes</b>	<b>No</b>	<b>N/A</b>	<b>Actions Taken Details / Further Information</b>

16	Class rooms organised maintaining space between seats/ desks where possible.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Classrooms for Y1 and 6 pupils to be laid out to maintain space/ social distancing – cannot guarantee pupils' adherence to distancing measures. Medium-high risk of children failing to socially distance. EYFS environment partitioned to attempt to limit social interactions. Resources to be stripped back/ environment minimised. High risk of children interacting/ not maintaining space.
17	Social distancing message is re-enforced to pupils at regular intervals.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Regular reinforcement. Likelihood of understanding increasingly unlikely the younger the year group. School plan to admit group of year 6 children initially, with a phased return for year 1 if/when deemed appropriate, and early years IF deemed at all suitable thereafter. Mid-high risk.
18	Outside space is used wherever possible for learning.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Allocated spaces for each year group to use throughout the day. Timetable to share larger space. Separation messages reinforced. Constantly supervised. Children still likely to interact – mid-high risk
19	Reduced movement around school- ensure group/ cohort move around school together and limit contact with other groups/ cohorts within the school/ setting.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Children remain in 'bubble' and outdoor area. Only leave for toilet – fully supervised. Low-mid risk.
20	Communal spaces such as dining room, assembly hall to be used at half capacity.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	School communal areas not used – no assemblies/ dinner to be eaten in 'bubbles' and delivered by non-contact staff. Low-mid risk.
21	Stagger the use and limit the occupancy of staff room and offices by employees.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Staff room closed to all staff – low risk Staff to remain in own bubbles only – minimised interaction
22	Kitchen staff maintain social distancing of 2 metres in the kitchen where possible.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Minimal staff in kitchen at all times – 1 where possible. No other staff allowed in kitchen environment. Low-mid risk.
23	Use of Small Meeting Rooms and Confined Areas (including Photocopier / Printer/ Storage areas) by more than one person prohibited.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Photocopiers allocated to each bubble. Times to be allocated. Time periods given for planning and prep. Resources to be prepped well in advance to avoid unnecessary contact. Sanitiser kept next to each photocopier – entry and exit. Anti-bac wipes/spray for touchscreen. Y6 use ks1 copier Y1 use PPA copier SEALs for additional Low-Mid risk.
24	Non Essential repair / contracted works in buildings to be carried outside school hours/ in non-contact areas	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Contractors to be told of contact, social distancing and hygiene expectations prior to entry/ work commencing. Pre-planned necessary works will be conducted away from groups of children/ when children are not present. Low risk.

<b>25</b>	Reduction in lift use with priority given to employees with disabilities, relevant existing health conditions or those who are pregnant. Staff encouraged to use stairs	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	-
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**Additional Physical / Social Distancing Measures applied (Please detail below)**

Infection Control, Cleaning and Hygiene Arrangements					
Ref	Control Measure	Yes	No	N/A	Actions Taken Details / Further Information
<b>26</b>	Staff and/or pupils who are experiencing symptoms associated with COVID-19 are instructed not to attend the school/ setting and to refer to <a href="#">current advice and guidance</a>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>However – depends how symptoms present and contact with others prior to becoming symptomatic</p> <p>Symptom monitoring in place. Temps taken on entry.</p> <p>Employees with reported symptoms remain away from school for fortnight/ relevant period/ until tested. Cautious approach taken – where employee/ family member feels unwell with non-COVID related symptoms, employees stay at home until well.</p> <p>Mid risk due to measures – but cases could go unsuspected/ unknown if symptoms don't present/ present slowly.</p>
<b>27</b>	Staff who experience symptoms as above whilst at work should immediately go home and follow the guidance set out above.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>Mid-high risk (see above)</p> <p>Designated exit route for anyone experiencing symptoms.</p> <p>Allocated room for anyone with suspected symptom to wait (if collection required).</p> <p>Guidance to be followed – remain away from school for 7 days, or longer if symptoms persist.</p> <p>Mid-high risk.</p>
<b>28</b>	Pupils who experience COVID-19 symptoms should be collected from school/ setting as soon as possible. They should be kept 2m apart from all other pupils and staff whilst on site.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>Mid-high risk (see above)</p> <p>Designated exit route for anyone experiencing symptoms.</p> <p>Allocated room for anyone with suspected symptom to wait.</p> <p>Guidance to be followed – remain away from school for 7 days, or longer if symptoms persist.</p>

	If pupil needs direct personal care until they can return home, staff should wear gloves, an apron and a face mask. Eye protection should also be worn if deemed risk from coughing/spitting/ vomiting.				Mid-high risk. PPE equipment to be delivered from LA – stored in designated area. Eye protection currently unavailable to staff – must be sourced. Personal care only provided as absolutely necessary. May only be a requirement in EYFS, though again, only if absolutely necessary and appropriate PPE is available. If personal care a requirement, high risk.
29	Provision of hand-washing / hand-hygiene facilities at entrances and throughout school/setting. (regularly monitored & maintained).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Increased numbers of hand sanitisers ordered/ received and placed at entrances On entry, member of staff present with hand sanitiser (gloved) for all pupils. Pupils then place belongings in own zone, and proceed to toilet to wash hands, maintaining social distancing. Children to be supervised throughout. Additional bottles of hand sanitiser available in each classroom – stored appropriately Mid risk - facilities available, but difficult to ensure that children will not come into contact with other
30	All staff and pupils are encouraged to regularly wash their hands with soap and water, especially upon arrival at school/setting, prior to eating, following break/lunch time and any other time deemed necessary (after coughs/sneezes).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Staff to wash hands on entry and use hand sanitiser Children to use hand sanitiser on entry, then proceed to wash hands – supervised Children/ staff to wash hands after morning play Children/ staff to wash hands before and after lunch Children to be supervised when going to the bathroom to ensure hands washed Hand sanitiser available throughout the day as required Mid risk – facilities available, but difficult to ensure that children will not come into contact with other
31	Different hand wash facilities should be available for each cohort/group within school/setting where possible.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Year 6 children to use handwashing facilities in upper school/year 1 toilets Year 1 children to use handwashing facilities in lower school Key worker children to use handwashing facilities in hub/ disabled bathroom in school entrance EYFS children to use handwashing facilities in nursery building – may need to share facilities with year 6, dependent on numbers Mid risk of groups mixing
32	Remove unnecessary items from class rooms and soft toys/ toys that are hard to clean.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Soft furnishings and toys removed – stored centrally prior to extended opening Y6 and Y1 children to have own trays with resources. Any additional resources will be provided into trays by adult using gloves to prevent contamination. Resources will remain in tray and only be handled by child. Books will not be shared, including for marking purposes. Mid-high risk

					High risk in EYFS – even when segregated, children will still unintentionally share same toys/ resources. To limit as much as possible, many of resources to be removed, especially soft toys/ cushions/ sofas etc Items that can be cleaned to be cleaned each evening/ removed from individual after use and stored until can be cleaned.
<b>33</b>	Sharing of pencils/ pens and other items of stationery is avoided where possible. (Pupils have their own stationery in their own pencil case as they do in Secondary Schools).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	All children to be provided with own stationery. Stationery to remain in child's tray. Spare equipment to be on hand and given to child, but not returned to central storage. No stationery to be brought from home/ no pencil cases.

Ref	Control Measure	Yes	No	N/a	Actions Taken Details / Further Information
34	Equipment that may need to be shared (laminators, guillotines etc.) should be cleaned and sanitised before and after use.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Such equipment to be available in each of allocated classrooms and not to be shared between groups. Individual adult to be allocated to use. Low-mid risk.
35	All staff and pupils are encouraged to cough / sneeze into tissues and dispose of these in appropriate waste disposal bins. (Catch it, Kill it, Bin it)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Additional tissues to be purchased and available in each classroom. Tissues to be immediately disposed of in pedal bin and child to be accompanied for additional hand wash, ensuring nothing touched along the way. Mid risk
36	Additional lidded bins and increased emptying / replacement are provided / in-place.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Lidded pedal bins purchased for all classrooms and office areas. Timetable for emptying bins in place and frequently increased. Low-mid risk.
37	All working areas within the building should be well-ventilated (Windows and Doors open) where safe and appropriate to do so.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	All classrooms capacity for windows and external door to be opened. Office areas no direct access to outdoor, including windows. Doors to be open where possible. No other individuals allowed in office – head, business manager, administrator and site manager only. Low-mid risk.
38	Increased frequency of cleaning of communal areas and locations / high contact points (using detergent and hot water followed by a chlorine based disinfectant solution) including: <ul style="list-style-type: none"> <li>• Toilets</li> <li>• Door Handles/ Access Buttons</li> <li>• Kitchen areas and associated equipment</li> <li>• Water dispensers/ coolers</li> <li>• Printers/ Photocopiers</li> <li>• White Boards</li> <li>• Play Equipment</li> </ul>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chlorine tablets ordered and available. Areas to receive double clean with disposable cloths between each wipe. Additional cleaning hours organised. No crossovers of roles See cleaning schedule. PPE to be provided. Strict measures to be adhered to within cleaning process – within and between cleaning areas. Mid-high risk Outdoor play equipment not to be used. Individual equipment to be allocated and handled only by individual children. Printers/ photocopiers – see above. Toilets to have allocated cleaning schedule. Water dispensers not to be used – children to bring own water bottle daily and take home each night for cleaning. Kitchen area used only by kitchen staff – and to be cleaned by them daily. Staff room closed to all staff, except those with allocated need.
39	If staff bring in their own food this should be food which does not require heating or additional preparation in kitchen / canteen/ staff room areas.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Appropriate food brought in by staff. Staffroom out of bounds. Free lunch provided for all staff if requested. Low risk.
40	Use of kitchen areas to be limited to preparation of hot drinks, cleaning of cups / mugs etc. Employees to use own / designated cup or mug.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Hot drinks to be made by allocated individual and delivered to classroom door. Provided in lidded polystyrene cups, to be disposed of after use and stored carefully whilst in classroom.



					Staff remain away from staff room. Staff can bring water bottles/ drinks from home – to be stored carefully and taken home at end of day.
41	Employees to store, where possible, coats, bags and non-work essential items in personal lockers. Where lockers are not provided, employees will not use shared coat racks / stands and will store coats on the back of their chairs and bags safely under their desks.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Lockers not available. All staff to store belongings on back of own chair/ under chair. Children to store coats on back of chair/ belongings in tray. Minimal belongings brought into school. Low-mid risk.

Ref	Control Measure	Yes	No	N/A	Actions Taken Details / Further Information
42	Staff and pupils are provided with instructions on how to achieve effective hand-washing; for example in the form of posters, written guidance and videos clips etc.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<a href="#">Hand-Washing Guidance</a>  <a href="#">Hand-Washing Video</a>  <a href="#">Hand-Washing Poster</a>  Information shared visually, verbally and signposted. Information shared with parents prior to child entering, and reiterated throughout the day. Handwashing monitored by staff members. Mid risk.
43	Office staff who receive deliveries, post etc. are encouraged to wash their hands more frequently and are provided with sanitiser.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Hand sanitiser also made available. Low-mid risk.
44	Increased frequency of toilet inspections and checks to ensure sufficient supplies of liquid soap and paper towels are maintained. Staff to report shortages to site staff.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Toilets to be inspected at least twice daily by site manager – additional ongoing monitoring as staff supervise children during use. Additional paper towels and soap to be available, including in adult toilets. Low-mid risk due to additional resources and monitoring.
45	Suppliers and Contractors advised if attending premises of infection control arrangements, no-access areas and expectations around personal hygiene.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Clear protocol for suppliers and contractors to adhere to on entry. Consistent and clear approach. Entrance from external doors as close to required job/site where possible – avoid crossing through building where able.

**Additional Infection Control, Cleaning and Hygiene Measures applied (Please detail below)**



<b>Key Roles and Responsibilities</b>					
<b>Ref</b>	<b>Control Measure</b>	<b>Yes</b>	<b>No</b>	<b>N/A</b>	<b>Actions Taken Details / Further Information</b>
46	Sufficient staffing / resources are in place to maintain the security of the building and its occupants.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Sufficient staffing in place – unless staff members are taken ill or must self-isolate. Mid risk.
47	Sufficient staffing / resources are in place to maintain the cleanliness of the building and to carry out necessary inspections of consumables needed to maintain hygiene (including their replenishment).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Increased cleaning hours allocated – however, still difficult to maintain cleaning cycle throughout day and as rigorously as would be needed. Especially in early years. Children to place all belongings into allocated tray at lunchtime and end of day. Pre-lunch: children clear tables, vacate to outdoor space and table tops cleaned. Rota basis between classes to ensure outdoor space not shared. Cleaners to spray down surfaces ready for lunch/ afternoon session. Spray all, then wipe – dispose of cloths. PPE MUST be worn and disposed of for each room. Process repeated at end of day. Site manager to monitor consumables and ensure orders placed – liaise with business manager on ordering Mid-high risk.
48	Sufficient numbers of trained staff are in place to provide Emergency First Aid.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Unless staffing numbers compromised due to COVID cases Additional online training planned to expand numbers of trained first aiders/ fire marshals. Low-mid risk
49	Sufficient numbers of staff are in place to enable safe evacuation of the building in the event of an emergency.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Unless staffing numbers compromised due to COVID cases Additional online training planned to expand numbers of trained first aiders/ fire marshals. Low-mid risk
<b>Statutory Premises Compliance and Maintenance</b>					
<b>Ref</b>	<b>Control Measure</b>	<b>Yes</b>	<b>No</b>	<b>N/A</b>	<b>Actions Taken Details / Further Information</b>
50	PPM (Planned Preventative Maintenance) work continues to be delivered for critical building systems (Life-Safety) including: <ul style="list-style-type: none"> <li>• Fire Alarm and Detection</li> <li>• Powered Doors / Gates</li> </ul>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	See maintenance timetable and log Low risk

	<ul style="list-style-type: none"> <li>• Legionella and Water Testing</li> <li>• Electrical Safety</li> <li>• Gas Safety</li> <li>• PAT Testing</li> <li>• Asbestos Management</li> </ul>				
<b>51</b>	Defect Reporting arrangements are in place.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	In place - low risk.

**Additional Information**

Please note that this risk assessment has been conducted on control measures supplied by the local authority, with judgements and actions based on knowledge of St. Wilfrid’s capacity.

A staggered return allows for increased control of variables, thus marginally reducing risk to staff and children. With this in mind, we will initially return groups of year 6 pupils. When deemed suitable and manageable, we will aim to extend this offer to year 1 children. If deemed appropriate, this offer will gradually extend to groups of early years pupils. Any extensions will be based on government measures being met; PPE, cleaning supplies, staffing, building suitability; routine and risk remaining reasonably manageable within school and staffing capabilities. Plans will be under constant review with staff, governors and SLT. If deemed unsuitable, governors and school managers will act on measures to reduce pupil numbers.

**Any Additional Information and Control Measures (Detail Below)**

Ref	Control Measure	Yes	No	N/A	Actions Taken Details / Further Information
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Further Information via: Health and Safety Team  
 Internal Audit & Risk Management  
 6<sup>th</sup> Floor  
 Town Hall Extension  
[Health.and.safety@manchester.gov.uk](mailto:Health.and.safety@manchester.gov.uk)

**School Leadership Use Only**

<b>Approved by (Head Teacher/ Chair of Governors)</b>		<b>Date of Approval</b>	Click here to enter a date.
<b>Date Provided to Unions</b>	Click here to enter a date.	<b>Date of Review</b>	Click here to enter a date.

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