

## Extended Offer Expectations of Parents and Staff

In order to keep all children and staff safe, it is vital that staff and parents follow the strict guidance outlined below. We ask you to sign the guidance to state that you have read and understood the required measures, and that you will adhere and agree to your part by following the points outlined.

- Children/staff/parents & carers must not come to the school environment if they are unwell or suffering from any symptoms either related or unrelated to the Coronavirus.
- Parents and pupils will be given designated entry point/ gate to the school grounds, and a designated timeslot. Parent and child will enter at the given time and remain at least two metres from all other individuals in the playground/ immediate area. Parent and child will follow signposts and wait for the door to open at a safe distance from others. Any parent/ child late for drop-off will not be permitted entry into the school building for that day. The school office/ reception is a no entry point. Parents will not be permitted to enter the building at any entrance. ***Year 6 must be brought to school by their parent/carer and must also be collected from school at the end of the day – children will not be permitted to leave school unsupervised to ensure social distancing measures remain in place.***
- Child will willingly walk from parent to entry point without staff intervention. Staff member will be waiting with gloves and hand sanitiser and a temperature check will be undertaken at this time. Child will sanitise hands before entry.
- Child follows designated route within classroom to designated desk. Child places lunch bag (if applicable) and water bottle in tray on desk and coat on back of own chair. Child then waits behind chair to be taken to wash hands by adult – maintaining social distancing and supervision.
- On return, child sits in seat and remains in seat until break time. Immediate reminders of social distancing and handwashing needs – reiterated throughout day.
- Children leave classroom, supervised by staff members, for break times, only during allocated slots. During the break directly before lunch, children will place all belongings into their tray and place their tray on their chair. Designated member of cleaning team will enter wearing PPE, spray and clean all surfaces systematically, changing cloths between surfaces and disposing in a bin bag. Once out of the room, handles to be wiped and PPE to be removed, before entry into next area.
- One member of staff will re-enter classroom and sanitise/ hand wash.
- Lunch will be dropped at the classroom door in disposable packaging. All lunch prepared and delivered under strict hygiene measures and with PPE. One staff member to bring food into classroom and place on desks.
- Children will re-enter the classroom, again issued with hand sanitiser. Children wait behind chairs and systematically hand wash with supervision. Staff also hand wash and sanitise. Children eat lunch. Lunch disposables placed directly into pedal bin, including trays, cutlery and cups. Handwashing process again completed.
- At the end of the day, children place all belongings into tray, put coat on and collect water bottle. Teacher systematically calls children to door and issues hand sanitiser on exit. Parents remain behind marked lines and at 2m distance from other parents collecting as child leaves building.
- At home, child's clothing should be immediately removed and stored for washing. Water bottles should be washed thoroughly using boiling water. Lunch bags should be wiped down, where possible using antibacterial wipes/ spray, and stored safely overnight. No other items will pass between school and home.

## KEY POINTS TO CONSIDER:

### The school environment will not be the same as it was before the pandemic.

- The children will not be able to interact with their peers as they did. They will be reminded of social distancing measures and handwashing requirements throughout the day, and there will be a vast increase in the amount of time spent on hygiene measures. When children are too close, staff will remind them to distance. This will be most challenging in early years, where children will have to be constantly monitored, and toys removed and cleaned throughout the day.
- The children will be given allocated entry and exit slots. If a child is late, they will not be permitted entry for that day. If a parent is late for collection, the child will not be able to maintain their place at school. IT IS VITAL THAT PARENTS FULLY AGREE TO DROP OFF AND COLLECTION TIMES, AND ADHERE TO THEM, TO SUPPORT SOCIAL DISTANCING MEASURES.
- The children will remain in the classroom 'bubble' throughout the day – supervised when going to the toilet and monitored in the outside environment. The classrooms will be marked out using tape and children will not be permitted to venture beyond their parameters. Children will eat their lunch in their own classroom, with disposable trays and cutlery.
- Much of the learning will be independent. Children will not be guided in their learning as much as usual as teachers will not be able to enter their personal 2mx2m area. Children will be instructed to mark their own work as teachers will be unable to handle their workbooks.
- Children will likely be taught by unfamiliar teachers in unfamiliar classrooms, especially if the number of children returning per year group is high.
- The physical classroom experience will differ greatly. From year 1 upwards, classrooms will be set as work stations, with table top trays for all work and belongings. Many items from within the classroom will be removed to limit items that can be contaminated. Tape will mark flooring spaces to support social distancing measures. THERE IS NO GUARANTEE THAT CHILDREN WILL COMPLY TO SOCIAL DISTANCING MEASURES, EVEN WITH CONSTANT REMINDERS. IT IS IMPORTANT TO NOTE THAT ST. WILFRID'S STAFF AND GOVERNORS CANNOT GUARANTEE ANY CHILD'S SAFETY – WE CAN MERELY PUT MEASURES INTO PLACE TO CONTROL VARIABLES AS MUCH AS POSSIBLE, THUS MARGINALLY REDUCING RISKS.
- Within early years, it is unrealistic to expect that children will be able to socially distance. We can only marginally reduce the risk to this age group by removing all soft furnishings, removing many of the toys and manipulatives, maintaining small numbers of children/ utilising outdoor space, and only reintroducing early years once years 6 and 1 are in an established routine.
- Children must bring a filled water bottle each morning that goes home each evening. It must be cleaned thoroughly, using soap and boiling water.
- Children must change clothing each day. Children do not need to wear school uniform, but MUST NOT wear the same clothing for more than one day. Clean clothing must be worn each day to limit risk of infection.

Whilst this guidance is firm, we must be clear with families and ensure that we do everything possible to minimise the risks of reopening schools to extended groups. We can only do this with your agreement to following key measures. If these measures are not agreed to and followed, we will not be able to offer an extension at this time. Only families and pupils who can follow the guidance will be included in the extended opening.